

**MINUTES OF THE THURMASTON PARISH COUNCIL HELD ON TUESDAY 9<sup>th</sup>  
SEPTEMBER 2014 at 7.45 p.m. IN THE MEM. HALL**

**PRESENT:**

**Councillors:** M D Lowe (Chairman)  
S R Brown  
J Brown S Coombe  
D J Hill D Maguire  
P S Newman A Patel  
S O Rose C A Wooding  
B J Seaton L Seaton

**APOLOGIES:**

D E Atterbury J Knaggs  
P S Harley K Knaggs  
D Knaggs  
R Raven

**ALSO PRESENT:**

The Clerk and the Deputy Clerk  
5 Members of the Public  
PC Ian Mundy, CPSO Harkerat

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**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON TUESDAY 12<sup>th</sup>  
AUGUST AT 7.15PM IN THE LIBRARY**

**PRESENT:**

**Councillors;**

M D Lowe (Chairman)  
P Newman D J Hill  
S R Brown B J Seaton  
Cllr R Davies

**ALSO PRESENT:** The Clerk & Deputy Clerk

- 1. To Receive apologies for Absence:** Cllr R Raven
- 2. Disclosures of Interest** - To receive disclosures from Members and Officers and the nature of those interests as specified In respect of items on this agenda.

Councillor Hill declared an interest in any business concerning Mrs R Hill.  
Councillor Brown declared an interest in any business concerning Miss S Brown

**3. Monthly Expenditure Report – Mrs G M Smith**

**ACCOUNTS:** Expenditure: The Deputy Clerk presented cheque no's 110522 - 110537 for invoices and petty cash and direct debits totalling £104,212.07

**4. Monthly Income Report - Mrs G M Smith**

The Deputy Clerk explained that due to problems with the Parish Office Computer, she was unable to print off the income report and this will be forwarded to Councillors tomorrow

It was proposed and seconded that the Council accepts the accounts.

**Resolved:** The motion was carried

**5. Bank Account Reconciliation Statements;**

To be forwarded to Councillor for information.

**6. Correspondence:** None

**Confirmed and signed this                      day of                      2014**

**Chairman**

Chairman Councillor M D Lowe welcomed all to the September meeting of the Council.

**1. To Receive Apologies for Absence:**

Councillors: J Knaggs, D Knaggs, K Knaggs, D E Atterbury, P S Harley, R Raven,  
**Resolved:** Reasons given for the apologies were accepted by the Council.

**2. Disclosures of Interest (in respect of items on this Agenda):**

Councillor Lowe declared an interest in any Business concerning Charnwood Borough Council.

Cllr Brenda Seaton declared an interest in any business concerning Charnwood Borough Council.

**3. To receive Reports from the Police**

The Clerk issued copies of the Police Reports for August to all members of the Council.

CPSO Harkerat explained the contents of the Police report and took questions from Councillors.

**4 Questions from Councillors: in accordance with standing order number 27, A Councillor may seek to answer a question concerning any business of the Council provided (7) clear days' notice of the question has been given to the Proper Officer. None.**

**5. To confirm and sign the minutes of the meeting of the Full Parish Council Pages 47 - 53 Tuesday 12<sup>th</sup> August 2014.**(make corrections amendments) to be signed by the Chairman enc).

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

**Resolved:** the motion was carried.

**6. To confirm and sign the minutes of the following Committee Meetings**

**Page 54 – 57 Minutes of the meeting Memorial and Cem Committee 19.08.14**

It was propose and seconded that the minutes and resolutions therein be adopted as a true and correct record.

Councillor Seaton questioned whether the Groundsman had pruned the Sycamore Tree in the Cemetery extension. The Clerk confirmed that the work has been carried out.

**Resolved:** the motion was carried.

**Page 58 - 61 Minutes of the Meeting Env Comm 26.08.14**

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

**Resolved:** the motion was carried.

**Page 62 – 68 Minutes of the Meeting of Leisure Centres Comm 02.09.14**

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

**Resolved:** the motion was carried.

**7. Public Participation – Maximum of 15 Minutes (Meeting adjourned)**

A resident of Barkby Thorpe Lane expressed concerns, and asked questions about a planning application re detailed permission to the construction of the Southern link road connecting into Sandhills Avenue. Outline permission for a mixed use residential led development to be developed in phases. Comments required by 19<sup>th</sup> September however, related documents are not available to view on

Planning Explorer. The resident questioned progress on both planning proposals for Barkby Thorpe Lane – proposed development of 346 dwellings and proposed development of 150 dwellings.

The Clerk informed Councillors that she has not received notification of this application

A discussion took place and it was agreed that Planning officer responsible for the proposed new developments on Barkby Thorpe Lane should be invited to the the next available meeting to present plans and provide an up to date progress on the three applications associated. Additionally that the date for comments should be deferred to enable the Council to submit comments following the meeting.

**8 Correspondence**

**Letter – The Royal British Legion, Thurmaston Branch  
Thurmaston Remembrance Day – Sunday 9<sup>th</sup> November 2014**

**Resolved:** Copy of Parade details issued to all Councillors.

**RCC**

RCC Information Evening, Thursday 18<sup>th</sup> September at Birstall Village Hall, 7 – 9pm refreshments from 6.15

Key Note Presentation – The Key Note Presentation will be given by a Senior Representative from LCC who will be covering the following:

- Feedback on the Consultation on Funding Cuts to the VCS
- Leicestershire County Council Grant Schemes
- Feedback on the Consultation on the Future of Libraries

There will be an opportunity for you to question the speaker on these important topics.

If you are not in RCC membership but would like to attend this event please contact Chris Walpole [cwalpole@ruralcc.org.uk](mailto:cwalpole@ruralcc.org.uk) or call 01162689704

### **Letter – Grant Thornton – Audit for the year ended 31 March 2014**

*Please find enclosed the audited Annual Return for Thurmaston Parish Council for the year ended 31 March 2014.*

*In accordance with the Audit Commission's scale of audit fees for small bodies there is an audit fee payable of £1000.00. There are no additional fees. You will be invoiced £1000.00 plus VAT within the next few days. Please return your payment in line with the remittance advice you will receive with your invoice.*

*Please find enclosed our audit satisfaction survey that the Audit Commission has requested we ask you to complete. We would be grateful if you could complete and return the form to the address above. Alternatively you can complete the survey online, instructions are on the survey enclosed.*

*A copy of the Notice of Conclusion of Audit is enclosed for completion.*

*Please note that you are now required to complete and display this notice for a period of at least 14 days in a conspicuous place.*

*Grant Thornton UK LPP*

### **Email from Kevin Butcher RCC**

The RCC invites you to attend the Community Action Seminar

Thursday 2<sup>nd</sup> October 2014

5pm – 8pm – County Hall, Glenfield, Leicester LE3 8RA

Places are FREE and can be booked online at [www.ruralcc.org.uk/events](http://www.ruralcc.org.uk/events)

Or via RCC – 0116 2662905 or email: [ruraladvice@ruralcc.org.uk](mailto:ruraladvice@ruralcc.org.uk)

## **9. To receive reports from the Clerk and Councillors (for information only)**

The Clerk reported as follows:

- Phase one of the Cemetery Extension scheme is completed - encouraged Councillors to visit.

- On 31<sup>st</sup> August the Council Team including Councillor Lowe, Cllr Brenda and Laura Seaton and I took part in Thurmaston Challenge. We had a lovely time and we were not last!
- We are holding a Charity Coffee morning in aid of Macmillan on 26<sup>th</sup> September from 9am – 1pm. Cakes and refreshments will be sold all proceeds for the Charity.

**Councillor Brown:**

- Reported that a mattress has been dumped on the A607 on the central reservation close to the vicinity of the underpass (to Wayside Drive).
- Drain cover elevated - A607 South bound carriageway near centre reservation approx. 50 yards from Humberstone Lane traffic light junction.

Councillor R Davies

- White line road markings are very faded on Wayside Drive junction with Churchill Road.

**10.To receive Reports from Borough Councillors and the County Councillor (for information only)**

Councillor Lowe and Councillor Seaton reported on matters relating to the Borough Council and suggested that a member of the Parish Council should speak at the Borough Council Meeting on 24<sup>th</sup> October re the Core Strategy.

The Chairman thanked all those present for attending and closed the meeting.

**Confirmed and signed this                      day of                      2014**

**Chairman**

**MINUTES OF THE MEETING OF THE ENVIRONMENTAL COMMITTEE ON TUESDAY  
23<sup>rd</sup> SEPTEMBER 2014 AT 7.00PM IN THE MEETING ROOM ELIZABETH PARK CENTRE**

**PRESENT:**

**Councillors:** M D Lowe (Chairman)  
S R Brown L Seaton  
C Wooding K Knaggs  
D Maguire J Knaggs  
S Coombe R Raven

**ALSO PRESENT:** The Clerk and the Deputy Clerk  
10 members of the public.

**1. Election of Temporary Chairman**

It was proposed and seconded that Councillor Lowe chairs the meeting.

**Resolved:** the motion was carried.

**2. To receive apologies for Absence**

Councillors: D Atterbury, B J Seaton, D J Hill, a Patel.

**3. Disclosures of Interest - To receive disclosures and nature of those interests as specified in respect of items on this agenda.**

Councillor Lowe declared an interest in Planning Applications being a member of CBC Plans Committee.

**4. Planning Applications**

P/14/1704/2 115 Colby Drive, Thurmaston  
Formation of pitched roof over detached garage

**Resolved:** No Comment.

Councillor Lowe invited members of the public to join the meeting for the following three planning applications:

**P/13/2498/2 Outline permission for the mixed use residential led development to be developed in phases including 4500 Residential Units, employment Land, two local centre, one district centre, school facilities, and health care, reserve site for gypsies and travellers, open space, allotments, green space.**

**Construction of the Southern Link Road connecting to Sandhills Avenue**

A discussion took place and it was agreed that that he council should submit additional comments as follows:

- **Traveller's site:** if a site for Travellers is to be located within Thurmaston e would support the location suggested in the proposed plans.
- **Employment Land:** The Parish Council is of the opinion that the proposed location for employment land is unsuitable and suggested that consideration is given to locating employment land closer to Troon Way.
- **M-E-C Transport Assessment**  
Thurmaston Parish Council fully support comments submitted by BABTAG following the M-E-C Transport Assessment.
- **Construction of the Southern Link Road connecting to Sandhills Avenue**  
Thurmaston Parish Council continually receive complaints and have protested about the traffic congestion problems on and around Barkby Thorpe Lane. We have received numerous complaints from residents over many years. The area is already extremely overburdened with Traffic and congestion problems extend to gridlock at peak times and weekends

Thurmaston Parish Council are in full support of the comments submitted by BABTAG, and are of the opinion that the proposed spine road will NOT ease existing traffic problems. The Council is of the opinion that motorists will continue to travel via Barkby Thorpe Lane if no time savings can be made on their journey.

The Council are particularly concerned about the pressure on existing roads as new houses are occupied before new roads are built and are of the opinion that the new spine road and its links should be built before construction of houses.

**P/13/1716/2**            **Site for the erection of 150 dwellings off Barkby Thorpe Lane**  
**Resolved:**            No further Comments.

**P/14/1670/2**            **346 dwellings, land north of Barkby Thorpe Lane**

A discussion took place and it was agreed that the following additional comments are submitted:

- The proposed development is split between the settlements of Thurmaston and Syston. Councillors noted that the proportion of



dwellings proposed for Thurmaston far exceeds the proportion of dwellings proposed for Syston. We would like to request a more even division of development between the two settlements. Additionally the allocation of affordable dwellings should be reduced within the Thurmaston, as we are of the opinion that Thurmaston is sufficiently served with affordable homes and there is a shortage of family homes.

- The Parish Council currently has a waiting list of 20 residents requesting allotment provision. The Parish Council has been in search of suitable allotment land for several years, and have investigated several locations to no avail. If allotment land will be available within the proposals, we request that consideration is given to allocating allotments within Thurmaston were there is a clear demand for this provision rather than Syston where there is a ready supply of allotments in place.

**P/14/1733/2**

**36 Colby Drive, Thurmaston, Leicester**

Erection of a single storey extension to side and rear, first floor extension and balcony to front of dwelling, porch to

**Resolved:**

No Comment

## **5. Stones on Footpath - Cllr Raven**

Councillor Raven reported that he has received complaints from members of the public about stones/gravel transferring from the drive of no. 1 Charnwood Avenue onto the footpath posing a slip hazard.

Councillor Lowe advised Councillor Raven to contact Planning Enforcement.

## **6. Highway Maintenance Issues**

The following issues have been reported and acknowledged since the last meeting of the committee:

- Overgrown vegetation footpath Garden Street – Hadrian Road
- Pot hole in footpath on Churchill Road
- HGV sign damaged junction of Silverdale Drive
- Damaged barrier a607
- Broken bus shelter Melton Road
- Elevated drain cover footpath - A607 - Councillors reported that this is still outstanding repair and is a H&S hazard.
- White Lines faded
- Fly tipping – Mattress A607 - Councillor Brown reported that he mattress has not been removed.

## **7. Updates – Clerk**

### **Parking Issues – Melton Road – Cllr Mrs Seaton**

Following complaints about parking on Melton Road, the committee agreed that the Council should write to Raynsway properties and Arriva Bus requesting that they encourage their employees to park within the confines of their site. Additionally a letter to Leicestershire County Council requesting introduction of time limited parking restrictions outside of the shops.

No reply to date from Arriva Bus or LCC, reply received from Raynsway as follows:

*With reference to reports of parking issues from local residents and local shops on the Melton Road area.*

*I am struggling to believe that any of our Tenants located on the Bridge Business Park are parking on the local streets.*

*This is due to Raynsway having a private car park for our tenants conveniently located to the rear of the Business Park,*

*Our car park holds over 400 spaces, therefore there would be no need for anyone to park away from the site.*

*There are lots of other local businesses which maybe have something to do with this problem.*

*However, i will send an email to all tenants asking them to ensure their staff park using the main car park we provide,*

*Also, please feel free to pop down anytime and take a look at the car park and you should notice that the car park rarely is full to maximum capacity, Due to there being more spaces than tenants who drive cars etc..*

*To confirm, i will make contact with the tenants and raise the issue,*

## **8. Correspondence**

### **Derek Knowles**

#### **Christmas Lights – Replacement electricity point – Old Butchers Shop**

Letter confirming that Mr Knowles has kindly offered the use of his electricity supply over the Christmas period.

### **CPRE – Branch News**

#### **Charnwood Borough Council**

##### **Flood Scrutiny panel Recommendations**

*On the 8<sup>th</sup> May 2014 the Flooding Scrutiny Panel presented to the Council a series of recommendations from their findings. Some of these recommendations include notifying Parish and Town Councils of documentation presented to the Panel.*

These recommendations to you all included:-

- 1) notification as to who your flood warden is (if there is one)
- 2) information on the role of a flood warden
- 3) attention is drawn to parish and town councils without flood warden cover
- 4) a copy of a Leicestershire County Council leaflet on who to contact for specific types of flooding is sent to you.

As part of these recommendations, please find attached a copy of the Flood Warden guidance document given to volunteer flood wardens once trained. (Note:- At the moment, Charnwood are short of volunteer community flood wardens at Anstey, Woodhouse, Barkby, Barrow upon Soar, Beeby, Birstall, Hathern, Newtown Linford, Quorn, Rothley and Thurmaston. Whilst we have some in Loughborough and indeed the other areas of Charnwood, further volunteer flood warden support would be gratefully received. If you know of anyone willing and able to volunteer within your particular area then please let me know and I will contact them)

### **Neighbourhood Watch**

You are invited to the Annual General Meeting of the City & County Neighbourhood Watch (Leicester & Leicestershire). The Annual General Meeting will take place on Thursday 25<sup>th</sup> September 2014 at St Thomas More Church Hall, Knighton Road, Leicester, LE2 3TT arrival at 7pm for 7.30pm prompt start.

A Standard Agenda will be available at the meeting. Any member wishing specific business must notify me at least 24 hours in advance of the meeting.

We look forward to welcoming you to St Thomas More Church Hall, Knighton Road, Leicester, LE2 3TT on Thursday 25<sup>th</sup> September 2014

### **Leicestershire Footpath Association:**

Program of Walks 2014 -2015.

#### **9. Health and Safety**

#### **10. Reports and Requests for Agenda Items**

#### **11. Date of next meeting - Tuesday 28<sup>th</sup> October**

Confirmed and signed this

day of

2014

Chairman

**MINUTES OF THE MEETING OF THE LEISURE CENTRES/PARKS COMMITTEE ON TUESDAY 30<sup>th</sup> SEPTEMBER 7PM AT ELIZABETH PARK SPORTS CENTRE**

**Present:**                    **Councillors:**                    D J Hill (Chairman)  
C A Wooding                    B Seaton  
S R Brown                    D Maguire  
R Raven                    S Coomb  
M Lowe

**Also Present:**            The Clerk, Deputy Clerk

**1. To receive and accept Apologies for Absence**

Cllr Patel

**2. Disclosures of Interest – To receive disclosures and the nature of those interests as specified in respect of items on this agenda.**

Councillor Wooding expressed an interest any business concerning Silverdale Park.

**3. Bowls Green Gate/Storage Shed**

At the last meeting of the Committee, Councillors discussed the Bowls Clubs request to erect a shed within the confines of the bowls enclosure. Councillors discussed the request and noted that the intended location would pose a problem for the Grounds contractor when access is required to close down the green. It was agreed that the Bowls Club should be invited to present proposals for consideration.

The Council's Groundsman has suggested that an additional gate is installed to create a double gate opening and suggested that the 'middle gate' at the rear of the sports hall is removed and relocated to the bowls green.

Following a discussion it was agreed that the middle gate, located to the rear of the sports centre could be used, if required to provide double entrance gates for the maintenance of the bowls green. Following approval of the Centre Manager. All works carried out would be at the expense of the Bowls Club. Clerk to liaise with Bowls Club & Centre Manager to resolve.

**Resolved:** the motion was carried.

**4. Future Projects 106 Funding:**

- Entrance to Silverdale Park – Quote for consideration:**

The Clerk presented a copy of correspondence from the Borough Council stating that Westleigh homes (the developer) has erected a wooden fence and has stopped the path short of the boundary. The Planning officer concerned will write and request that this work be carried out up to the boundary to try and ensure that there is a marrying between the two sites and suggested it would be useful to discuss this with Westleigh Developments to ensure that there is a smooth transition between the two sites.

The Clerk has completed the application form for 106 funding. It was agreed that Borough Councillors M Lowe, B Seaton & R Raven would present this to the Officers at Charnwood.

**Resolved:** the motion was carried.

Quotation for the work received as follows:

P J Brooks:

Excavate to form new entrance to park. Cart away spoil to tip.

Lay granite sub base to entrance, roll and consolidate.

Align and fix in concrete one 2.1m high x 4.0m wide double leaf vehicle access gate with a 1.2 wide pedestrian gate.

Pave total area of approximately 70 square metres with macadam in two courses, i.e.:

50mm of 20mm dense bituminous binder course

30mm of 10mm dense bituminous surface course to EN 13108-1.

Roll and consolidate to levels and falls.

**£6,420.00 + VAT 20%**

**Resolved:** Councillors agreed to submit the quote along with the application for 106 funding for approval.

- **Hard Standing Tarmac Pad Basketball Court**

P J Brooks:

Excavate to form hard standing adjacent to Basketball Court. Cart away spoil and tip.

Pave total area of approximately 70 square metres with macadam in two courses, i.e.:

40mm of 20mm dense bituminous binder course

20mm of 6mm dense bituminous surface course to BS 4987.

Roll and consolidate to levels and falls.

**£4,360.00 + VAT 20%**

**Resolved:** Councillors agreed to submit the quote along with the application for 106 funding for approval.

### **Maypole Project Garden Street Recreation Ground**

**Resolved:** Councillors agreed to submit the quote along with the application for 106 funding for approval.

Other projects suggested to date include:

- Additional seating Silverdale Park - Councillor Wooding reported that he has received a request for circular seating to create a meeting place.
- New Flood Lights Elizabeth Park
- New Car Park Extension Elizabeth Park

The Clerk will complete the necessary form and forward the information to Charnwood.

Cllr Seaton felt that the car park extension could be funded from 106 monies as any new developments could increase visitors/customers to our facilities. She also suggested outdoor gym equipment suitable for older residents.

### **Wind Turbines/Solar Panels - Councillor D J Hill**

At the last meeting of the committee, Councillor Hill suggested that the provision of wind turbine/ solar panels could be a potential project for 106 funding. Councillor Hill agreed to provide contact details.

## **5. Project Updates – The Clerk**

- **Sports Hall - Heaters**

Installed this week.

- **Cellar Cooler**

Work ordered.

## **6. Park Issues**

At the last meeting of the committee, Councillors submitted ideas and concerns as follows:

- Enquired about the surplus fencing from the Cemetery project and whether this could be incorporated in the improvements to Silverdale Park.

Councillors suggested it would be expensive to relocate the fencing and suggested that the installation of a fence in front of the hedges would create a void. Councillors recognised resident's concerns and agreed to monitor the area.

It was agreed that the existing hedge is laid as soon as possible. The area will be monitored and any issues reported.

**Resolved:** the motion was carried. Cllr Wooding abstained from the vote.

- Concerns about the Zip wire - previous issues with connection hook - Clerk to check with Groundsman.  
The Clerk reported that the Groundsman has repaired the hook.
- Zip wire - would it be possible to add an access platform.  
The Clerk has checked the catalogue, and explained that the zip wire is featured in the play section for older children, unfortunately there is not an option of an additional platform for the equipment.

## 7. Precept 2015/2016

The following suggestions had been made by Councillors and Staff:-

- Bar extension & kitchen area & Cellar extension
- CCTV - Jubilee Playing Fields, additional camera's at Elizabeth Park, upgrade Garden Street Park camera
- New kitchen – Bar Kitchen
- Replacement extinguishers
- Skateboard Park
- Grounds Staff Office
- New boiler – ep
- Additional parking
- 3G replacement carpet 10k per year
- Hall floor reseal & bar
- Mtg room new flooring
- Changing room tiles – urgent

It was agreed to contact an Architect regarding possible options for the most efficient use of the Bar/kitchen and storage area.

It was agreed to obtain a quote for the creation of a Grounds Staff Office using the current storage cupboard and a storage option for the equipment.

It was felt that the following were maintenance issues and quotations should be obtained for consideration:-

Changing room tiling, Extinguishers, new boiler, Hall/Bar floor reseal

**Resolved:** the motion was carried.

## **8. Correspondence**

None.

## **9. Health and Safety No** issues raised.

## **10. Reports and Requests for Agenda Items**

Cllr Lowe reported that the Macmillan coffee morning was a huge success and raised £404.01 for Charity. Cllrs congratulated Staff for their effort.

Cllr Raven reported that he would carry out inspections of all Council property in the next couple of weeks.

## **11. Date of Next Meeting** Tuesday 4<sup>th</sup> November

**Confirmed and signed this**

**day of**

**2014**

**Chairman**