

MINUTES OF THE MEETING OF THE THURMASTON PARISH COUNCIL HELD ON TUESDAY 11th MARCH 2014 at 7.00PM IN THE MEMORIAL HALL

PRESENT:

M D Lowe (Chairman) D Atterbury
S R Brown D J Hill
P Newman A Patel
R Raven S O Rose
C A Wooding J Brown
S Coombe

ALSO PRESENT: The Clerk, The Deputy Clerk, 4 members of the public

APOLOGIES: Councillors: L Seaton, B J Seaton, K Knaggs, D Knaggs,
J Knaggs, P S Harley, R Davies
The Police

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON TUESDAY 11th MARCH AT 6.45PM IN THE LIBRARY

PRESENT: **Councillors;** M D Lowe (Chairman)
R Raven D J Hill
S R Brown

ALSO PRESENT: The Clerk & Deputy Clerk

1. **To Receive apologies for Absence:** None

2. **Disclosures of Interest** - To receive disclosures from Members and Officers and the nature of those interests as specified In respect of items on this agenda.

Councillor Hill declared an interest in any business concerning Mrs R Hill.
Councillor Brown declared an interest in any business concerning Miss S Brown

3. Monthly Expenditure Report – Mrs G M Smith

ACCOUNTS: Expenditure: The Deputy Clerk presented cheque no's 110415 - 110428 for invoices and petty cash and direct debits totalling £43,831.09
Councillors requested a monthly comparison with same month last year.

4. Monthly Income Report - Mrs G M Smith

The Deputy Clerk presented income reports for February. It was proposed and seconded that the Council accepts the accounts.
Resolved: The motion was carried

5. Bank Account Reconciliation Statements;

The Deputy Clerk agreed to forward copies of the bank Account Reconciliation Statements for January.

Resolved: Councillors considered and approved the reports.

6. Photocopier Quotations - update:

The Deputy Clerk presented information on options as requested last meeting, however Councillors requested further information as follows

Copy charges based on 20,000 copies per annum buy/lease options.

7. Appointment of Internal Auditor

The requirements of the appointment are to include:

- A formal report to the Council, including any recommendations
- An evaluation of our control system

Having given a satisfactory service previously, it was proposed and seconded that pending receipt of statutory assurances; Redwood Pryor is appointed to carry out the Internal Audit 2013/2014.

Resolved: the motion was carried.

8. Correspondence: None

Confirmed and signed this day of 2014

Chairman

Chairman Councillor M D Lowe welcomed all to the March meeting of the Council.

1. To Receive Apologies for Absence:

Councillors: L Seaton, B J Seaton, K Knaggs, D Knaggs, J Knaggs,
P S Harley, R Davies

Resolved: Reasons given for the apologies were accepted by the Council.

2. Disclosures of Interest (in respect of items on this Agenda):

Councillor Lowe declared an interest in any Business concerning Charnwood Borough Council and Thurmaston Magpies FC.

Cllr Raven declared an interest in any matters concerning Thurmaston Events Team and Thurmaston Action Group.

Cllr Atterbury declared an interest in any business concerning the Royal British Legion.

Cllr K Knaggs declared an interest in any business concerning Leicestershire County Council, Roundhill School and Thurmaston Action Group.

3. To receive Reports from the Police

The Clerk agreed to forward copies of the Police Report to all members of the Council.

4. Charnwood Borough Council – Local Plan Site Allocations and Development Management Policies plan Documents (Allocations and Policies Plan) – Options Consultation (Feb 2014)

* Copies of this document were circulated to all Councillors by email on 11th February and the Clerk advised Councillors to prepare comments for consideration and inclusion in the Councils response.

The Clerk confirmed that no comments have been submitted to date and reminded councillors that the consultation closes on 25th March 2014.

5. Proposed CCTV Facility – Checkland Road – Monitoring and Maintenance provision - Cllr B J Seaton

In the absence of Councillor Seaton, the Clerk explained that Spirit Homes

have donated funding for the provision of a CCTV camera at the Checkland Road Estate. The service level agreement in place with Charnwood Borough Council for monitoring of CCTV cameras covers up to 3 cameras enabling the parish Council to add the 2nd camera free of charge and there will be an additional charge of approx: £250.00 for the maintenance contract, should the Council wish to take up the maintenance and monitoring of the new camera.

It was proposed and seconded that the parish Council adopts the CCTV Camera provided by Metropolitan Homes and allocates funding for the provision of maintenance. Additionally camera to be monitored via the service provided by Charnwood Borough Council.

Resolved: the motion was carried.

6. Grant Application: 1st Thurmaston Unicorn ranger Unit

Grant Application from Thurmaston Ranger Unit application for a grant for £100.

The grant will be used in combination with other fundraising (details supplied), to fund a valuable ranger to travel to Sweden with Girl Guiding UK. She will be travelling to Stockholm, followed by a week's stay at Vasaro a Swedish Scout and guide owned island. She will then have the opportunity to meet other Girl Guides from around the world and make life-long international friends. In addition she will be helping out on the island for a part of the trip in order to give back to community.

It was proposed and seconded that the Council approves the grant application.

Resolved: the motion was carried.

7. Special Resolution – Re: Settlement Agreement re Transfer of ownership of floodlights in return for clearance of Dept – Trustees, Thurmaston Town Football Club. - Cllr D J Hill, S R Brown, R Raven

Letter received as follows, signed by councillors listed above:

Request for Special Resolution

In accordance with standing order 36, Rescission of a Previous Resolution, we would like to request movement of a special resolution to rescind the following resolution:

Settlement Agreement re Transfer of ownership of floodlights in return for clearance of Dept – Trustees, Thurmaston Town Football Club.

Rescission of the resolution will enable the Council to discuss the requested adjustment to the Terms of the proposed Agreement.

Rescission of the resolution will enable the Council to discuss the requested adjustment to the Terms of the proposed Agreement.

It was proposed and seconded that the Council rescind the resolution (Tuesday 7th January, meeting of the Leisure Centre Committee) Transfer of ownership of floodlights in return for clearance of Dept.

Resolved: the motion was carried.

8. Floodlight Transfer agreement:

Councillor Lowe explained that the original draft was passed to the Trustees for consideration and unfortunately, they were not satisfied with the contents of the agreement. The Trustees emphasised that the offer entailed the donating the lights to the Council only. The agreement should be a transfer of ownership agreement only, not in return for clearance of the debt.

It was proposed and seconded that the agreement is amended accordingly – Transfer of Ownership agreement only.

Resolved: the motion was carried.

9. Questions from Councillors (Submitted in accordance with Standing Order number 24), a member may ask the Chairman of the Council or the Clerk any question concerning the business of the Council, provided 7 clear day's notice of the question has been given to the person to whom it is addressed. None.

10. To confirm and sign the minutes of the meeting of the Full Parish Council

Pages 170 – 178 Tuesday 11th February 2014.

(make corrections amendments) to be signed by the Chairman enc).

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

Resolved: that the minutes and resolutions therein be adopted

11. To confirm and sign the minutes of the following Committee Meetings

Pages 179 – 186 Minutes of the Meeting Env. Comm 25.02.14

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

Page 179 – Councillor Wooding reported that the pot hole on Ivydale Road has deteriorated further – Clerk to report.

Resolved: that the minutes and resolutions therein be adopted

Pages 187 - 190 Minutes of the Meeting of Leisure Centres Comm.04.03.14

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

Resolved: that the minutes and resolutions therein be adopted

12. Public Participation - Maximum of 15 Minutes (Meeting adjourned)

Councillors noted comments from members of the public.

13. Correspondence

Thrummy Drummer

It's good to see the Thrummy Drummer posters being displayed again 'Thank you'

We would like to ask 'If you could please let the parish councillors know that they are very welcome to come along to our Thrummy Drummer Dementia Group at anytime and see how we are using the funding they gave us'

14. To receive reports from the Clerk and Councillors (for information only)

The Clerk reported that one lane of the A607 carriageway will be closed on 31st March to facilitate replacement of gully covers.

Councillor Raven

Reported that he has successfully been appointed as a member of the Executive Committee of Leicestershire and Rutland Association of Local Councils.

Councillors congratulated councillor Raven on his success.

15. To receive Reports from Borough Councillors and the County Councillor (for information only)

No reports.

16. General Power of Competence - The Clerks

The Clerk explained that General Power of Competence is part of the Governments move towards the decentralisation of powers to Parish Councils. It is the power of first resort, providing eligible Parish Councils to take on an enhanced role and allow them to do things they have previously been unable to do under existing powers, enabling Parish Councils to do anything an

individual may do, such as: run a community post office or shop, or to provide a service. Local Councils must continue to abide by statutory duties and there should not be any conflict with employment law, health and safety legislation, procedural or financial duties, otherwise use of the power may be restricted.

To be eligible to use the power a Council must meet the criteria set by the (Localism Act 2011 s8). At the time the full council resolves that they meet the criteria, the number of Councillors elected at the last ordinary election or subsequent by-election must equal or exceed two thirds of its total number of seats. The Clerk must hold The Certificate in Local Council Administration (CiLCA) inc section 7, GPoC.

The Clerk reported that both she, and the Deputy Clerk, has successfully attained section 7 GPOC and received certificates last week, therefore the Council can now adopt the GPOC.

It was proposed and seconded that Councillors approve that they meet the criteria in order to use the General Power of Competence.

Resolved: the motion was carried.

The Chairman thanked all those present for attending and closed the meeting.

Confirmed and signed this day of 2014

Chairman

**MINUTES OF THE MEETING OF THE MEMORIAL HALL AND CEMETERY COMM
HELD ON TUESDAY 18th MARCH 2014 IN THE MEMORIAL HALL LIBRARY**

Present: Councillors: R Davies (Chairman)
J Brown S R Brown
D Atterbury M D Lowe

Also Present: The Clerk & The Deputy Clerk

Apologies: L Seaton, P Harley

1. To receive and accept apologies for absence

The apologies were accepted.

2. Disclosures of Interest - To receive disclosures and nature of those interests as specified in respect of items on this agenda.

To receive disclosures and the nature of those interests as specified in respect of items on this agenda.

Councillor D Atterbury declared an interest in any business relating to the Royal British Legion.

Councillor R Davies declared an interest in any business relating to the Royal British Legion.

3. Cemetery Extension – progress update – The Clerk

The following email received from the structural engineers for consideration re drainage options:

The existing road layout currently drains into the gravel/ grass on the north side of the road.

Adding the car park area will remove the existing drainage path and consequently the water will run down the road to the west of the new parking area and discharge on to the grass on the south side of the road in the visibility splay area. The Topographical survey does not show any gully's which would show an alternative routing for the surface water run-off.

If you try and drain the new car parking area locally, the drainage will also need to be sized for the run-off water from the east side which seems a little OTT for the area of new parking involved.

OPTION1: Let the surface water drain down the access road and on to the grass

forming the visibility splay. If problems occur with surface water running out on to the main highway create a drainage ditch along the fence line (but not so close as to destabilise the fence. No SMP Fee.

OPTION 2: Create a soak away beneath the lower end of the new car park area which would drain into the topsoil. Risk subsoil impermeable causing topsoil's to become boggy at the south end of the car park with dirty water runoff over the road on to the south side due to the levels. The inference is that there is no guarantee that this would work. SMP Fee £950.00 + Vat.

OPTION 3: Change the tarmacadam to a porous material e.g. gravel, grasscrete, porous macadam, open jointed block paving etc. SMP Fee £150.00 + Vat.

Re the burials – the surface water runoff will not be affected by the existing burials. Please let me know how you wish to proceed.

Please see SMP's initial thoughts and fees for consideration by TPC.

Most interesting re porous surface I think.

Please can you advise TPC's preferred approach and confirm whether we are ok to instruct SMP to prepare the details required in accordance with the relevant fee?

Please note that we cannot finish off the tender drawings/specification/bills until we have bottomed this out so it is now looking likely that we won't go out to tender until next Wednesday which means the tenders won't come back in until early April (allowing a 3 week tender period). We currently have a meeting in our diary for Thurs 27 March to review the tenders with TPC – please can this be moved to allow for SMP to complete their work plus a 3 week tender period from issue of the docs. I suggest that we allow for the worst case scenario in order to prevent keeping changing meeting dates that we perhaps look at Easter week w/c 21 April for making a recommendation to TPC? Perhaps we should review nearer the time?

Councillor Atterbury raised concerns re: regarding regular flooding issues in the corner of the cemetery extension field near the car park following heavy rain. Councillors were of the opinion that option 3 (or a combination of options 2 & 3); porous material may be the most suitable option, however, felt that this may not be sufficient if there is clay underneath the surface? Councillors agreed to seek further advice from Bellinger Design re the most suitable option and the advice provided would be taken to determine the preferred option.

Resolved: The motion was carried.

- **Community Facilities Grant:**

The Clerk reported that she has received a request from the Borough Council or more specific information including a further breakdown of costing's. The information was submitted as requested on 17th February and we are currently awaiting a response.

- **Defects Period:**

Following the last meeting of the committee, Bellinger Design are suggesting a 6 month defects liability period NOT 12 months. However, Councillors were not in favour of the proposal and it was agreed that a 12 month defects period should be included.

4. Review of Charges

The Deputy Clerk presented current Hire Charges for memorial Hall and Cemetery fees and recommendations for consideration.

Memorial Hall Hire charges were agreed as per the proposal with the following amendments:

- Regular bookings – 7pm – 10pm increase £1
- Playschool – all day – increase 50p

Cemetery Fee Proposals were agreed with the following amendments:

- Interment of caskets carried out by Groundstaff - £135.00 for a parishioner and £300.00 for a non-parishioner.

Resolved: The motion was carried.

5. Provision of a Defibrillator - Cllr M D Lowe

The Clerk presented a quote from Community Heartbeat. The cost of a G3 defibrillator, including heated storage container is £1,995.00. The price includes training and registration with the Ambulance service. Grants were available previously; however, the scheme is now closed. Additional costs include an Annual Maintenance charge of £126 which includes annual service of the equipment and replacement pads every 2 years. Batteries have a 4 year shelf life. Delivery is approx 1 month.

The Clerk explained that a previous estimate of £500.00 had included Grant funding of £1,500.00, this now is unfortunately not available.

Enquiries had been made to LRPFA regarding Grant Funding, and we are awaiting their reply.

Resolved: It was agreed to investigate further funding from the British Heart Foundation, and County FA.

6. The Real Poppy Campaign – Update The Clerk

The Clerk reported that she has purchased 5 packs of seeds (2800 seeds per pack).

It was agreed to purchase an additional £10 worth of Poppy seeds to be scattered at the entrance to the Cemetery and the remaining seeds to be donated to TAG.

Resolved: The motion was carried.

7. Correspondence - None.

8. Health and Safety

9. Reports and Requests for Next Agenda

The Clerk, Cllr. Lowe, Cllr Brown and Cllr. Davies to visit the Cemetery to view Headstones that have been identified a risk.

Agenda Item for the next meeting of the committee.

10. Date of Next Meeting 20th May 2014

Confirmed and signed this day of 2014

Chairman

MINUTES OF THE MEETING OF ENVIRONMENTAL COMMITTEE IN THE MEETING ROOM TUESDAY 25TH FEBRUARY 7PM, ELIZABETH PARK.

Present : **Cllrs:** B J Seaton (Chairman)
 K Knaggs S R Brown
 D Maguire M D Lowe
 C A Wooding R Raven
 S Rose A Patel
 L Seaton D Atterbury
 J Knaggs D J Hill
 S Coombe S O Rose

Also present: The Clerk and Deputy Clerk
 Mr B Stacey and Mr N Watkins – Bellway Homes
 Ms Liz Evans – Leicestershire County Council Library Services

1. **To receive and accept apologies for absence** None
2. **Disclosures of Interest - To receive disclosures and nature of those interests as specified in respect of items on this agenda.** None
3. **Mr Ben Stacey - Bellway Homes
 Proposed Development, Land at Barkby Thorpe Lane**

Mr Stacey and Mr Watkins presented proposals for a development on Barkby Thorpe Lane on behalf of Bellway Homes.

The proposals are in very early stages, a planning application has not been submitted to the Borough Council to date. The proposed development will include approx 250 dwellings of various types/sizes. There will be 20% affordable homes and the development will include bungalows and 50% green space. Green spaces will be managed privately, residents will be levied an annual charge for maintenance. There will be no flats however there will be a number of maisonettes. Two areas have been allocated for playgrounds. Provision. In accordance with the proposed SUE, a collector road (bypass) may cross through the development.

Mr Stacey explained that Bellway Homes would welcome comments on their initial proposals and will be in consultation with the Parish Council throughout the process if the proposed development proceeds. Additionally there will be an exhibition and wide public consultation.

Councillors expressed serious concerns about the potential impact of increased traffic on Barkby Thorpe Lane which is already considerably

overburdened with traffic and congestion problems.
Mr Stacey explained that traffic consultants will be appointed.

Councillor Seaton thanked Mr Stacey and Mr. Watkins for attending the meeting and they left at this point.

A discussion took place and councillors agreed to submit comments to Bellway as follows:

Letter of thanks for attending the meeting and comments on initial proposals are as follows:

- Extreme concern about the potential impact of increased traffic from the development on Barkby Thorpe Lane and around the Retail parks. This area is already considerably over burdened with traffic. Congestion problems extend to gridlock at weekends and peak times, and the Parish Council constantly receives complaints about traffic problems in the area concerned.
- Sustainability - access to services/community facilities - Doctors surgeries, schools and the village Cemetery etc are already oversubscribed/full. Confirmation of contributions to the community is required.
- Separation – it is important that Thurmaston retains its identity and area of separation is retained between Thurmaston and Syston.

Resolved: Clerk to email Mr Stacey including the comments listed above.

4. Ms. L. Evans – Locality Manager LCC – Community Libraries

Ms Evans presented an overview of the County Councils proposals and options for a reduction in Library services in order to make significant savings.

Sixteen larger Libraries will be retained including Loughborough, Syston, Birstall and Shepshed.

Proposed implications for Thurmaston Library and potential options include

- Closure of Library – loss of facilities
- Transfer of the management of the current Library Facilities to the Parish Council or Community Group.
- Re-location of Library facilities to another building
- Mobile Library facility

A limited amount of infrastructure support will be available including book stock and it infrastructure.

There will be a consultation commencing 7th April – June via Leicestershire Matters and online. All areas affected will received a visit from representatives from Library Services, this will place in Thurmaston 9th June (venue to be confirmed). There will be a briefing on 31st March for Clerks and Chairman of Parish Councils.

Councillor Seaton thanked Liz for attending the meeting and she left at this point.

5. Planning Applications

P/14/0306/2

Erection of two-storey extension to side of dwelling
35 Church Hill Road

Resolved: no comment.

P/14/0451/2

Change of use of ground floor from B1 (a) to C3 dwelling (prior approval notification). 743 Melton Road, Thurmaston

Resolved: no comment.

6. Sustainable Urban Extension – Green Space Management – Cllr Seaton

Councillor Seaton had noted that CEG will be giving a presentation to Barkby Council in April re Green Space Management and suggested that Thurmaston Parish would also benefit from a presentation. Councillor Seaton suggested the 8th April or 13th May and CEG have now confirmed that Richard Wain is available at either date if the Committee could confirm a preference.

It was proposed and seconded that Mr. Wain is invited to the Full Parish Council Meeting, 8th April.

Resolved: the motion was carried.

7. Car Wash Melton Road - Update

At the last meeting of the committee a discussion took place and it was agreed that the Clerk should submit further comments as follows:

- There is an overflowing litter bin within the site and litter is propelled by wind into the puddles and highway.
- Oil deposits from vehicles being cleaned are being washed into drains posing a potential contamination risk.

A further reply has been received as follows:

Thank you for your email. Firstly I want to apologise for the delay in my response to you.

In respect of the overflowing bin, this is not a planning matter however I have spoken with the operator of the site who has apologised for this. He has advised that the waste has now been cleared away and that he will instruct his employees to be more vigilant in the future.

The potential of contamination from oil deposits from vehicles being washed into the drains is unfortunately not a planning matter and I have therefore forwarded your concerns to my colleagues within the environmental health department to investigate further. I have requested that they contact you directly to update you on their findings.

I can advise that I have monitored the site on a number of occasions but as yet have not been able to observe any vehicles being washed outside of the site boundary nor have I been able to observe any vehicles being displayed on the site for sale. I do acknowledge that I am only able to obtain a small 'snap-shot' of the activities that occur on the site but at present I have not been able to detect any breach of planning control. I would however like to stress that if vehicles entering and exiting the site block the pavement this does not breach the planning regulations and I do not have any specific powers to take action over this. I however am always happy to speak with the operator of the site if this occurs again. At this present time as I am unable to detect a breach of planning control I now intend to close my file on the matter.

8. Highway Maintenance Issues

Issues raised during the last meeting of the committee were reported to the relevant authorities and updates have been provided by the Highways Officer as follows:

Gully covers on A607 bypass will be replaced week commencing 31st March. This will involve the closure of one lane on each side of the carriageway to facilitate the work which includes the repair and replacement of one cover on the northbound carriageway and 30 covers on the southbound carriageway.

Pot hole – junction of Unicorn Street/Melton Road – urgent ticket issued for the repair.

Ferndale Road - LCC monitoring the success of the repair program on Lonsdale before considering similar repairs for Ferndale.

Boundary Road Signs:

The Clerk confirmed that the signs have been cleaned.

New Issues

Ferndale/Patterdale – complaints received about the poor condition of the road surface.

Melton Road

The road surface at the location of the bus stop outside of 857 Melton Road has fallen into disrepair. The tarmac surface has melted due to diesel dripping from stationary buses.

9. Correspondence

Leicestershire Footpath Association

Program of Walks

Resolved: Councillor Seaton took document for information.

Stepping Stones

Invitation to stakeholders on Thursday 1st May at 6pm at County Hall.

Resolved: Councillor Seaton would like to attend, Clerk to book a place.

10. Health & Safety - No issues

11. Reports and Requests for Agenda Items

Councillor K Knaggs

Reported she has received complaints from residents of Ivydale Road re HGVs using the road to access the industrial estate from Silverdale Drive.

Councillor Knaggs agreed to investigate restrictive signage.

12. Date of next meeting

Confirmed and signed this

day of

2014

Chairman

- *The Council can make an offer to purchase the railings from the Trustees. As they do not seem to appreciate that they actually owe money to the Council and you could pursue them for it, it does not seem worth saying you will write off the debt again but it is an option. Alternatively you can offer to pay something for the railings/ enter into a hire purchase agreement but this will depend on the Council's financial position; or*
- *We can serve notice on the Trustees to come and collect the railings and if they do not, indicate that they will be sold/ viewed as abandoned; or*
- *We can do nothing as there is an argument that the railings have become part of the land.*

The issue as to whether or not, legally, the railings would be classed as chattels (which are to be removed) or fixtures (which become part of the land) is a difficult one. As I have mentioned previously, I think this is not an easy question to answer and requires further advice from a barrister. In light of the fact that the railings are going to be fairly well fixed to the land, I think that there is an argument that they have become part of the land and so now belong to the Council.

However, the difficulty in this area is because the Courts have suggested that chattels can become fixtures and then they can become chattels again and so would become the tenants property.

In the circumstances, I think that the best thing to do if the Council can't do a deal with the Trustees is to serve notice on them and if they do not take steps to collect the railings then we have a good argument that the railings have been abandoned and so will fall into the Council's ownership. If we were to do this and they ignore the notice, then we have covered the argument that the railings are chattels and we also have another argument that they are fixtures and in both cases would fall into the Council's ownership.

I appreciate that this is fairly complex so if you would like to chat this through with me then please feel free to give me a call.

Finally, in accordance with my professional obligations, if I am required to do further work then I will work within a further estimate of £500 plus VAT.

I look forward to hearing from you."

A discussion took place and it was proposed and seconded that the agreement is for the transfer of the floodlights only. In terms of the railings, this matter to be left in abeyance.

Resolved: the motion was carried.

4. Quotations

- **Replacement Safety Surface**

Councillors had previously supported the grass mat option in favour of the wet pour. The Clerk presented the following quote from Play Leisure.

Removal of existing surface and installation of grass matting: **Total £8965.00**

It was proposed and seconded that the Council accepts the quote and places an order for the work to be carried out.

Resolved: the motion was carried.

- **Replacement Maypole**

Timber Play:

Installation of new Maypole £5,906.00

It was proposed and seconded that the Council accepts the quote and places an order for the work to be carried out.

Resolved: the motion was carried.

5. Park Issues

Silverdale Park: Councillor Wooding questioned the possibility of additional seating on the park as this has been requested previously.

The Clerk explained that additional seating would be considered when confirmation of 106 funding becomes available.

6. Correspondence None

7. Health and Safety None

8. Reports and Requests for Agenda Items None

9. Date of Next Meeting Tuesday 29th April or 6th May TBC

Confirmed and signed this day of 2014

Chairman