

## **THURMASTON PARISH COUNCIL**

### **GRANTS TO LOCAL COMMUNITY GROUPS**

1. Thurmaston Parish Council has resolved that up to £800 shall be made available in the 2014/2015 financial year for the purpose of grants to local community groups.

2. The Parish Council uses its power under the Localism Act 2011, Section 1 – General Power of Competence Order 2012, to make these grants.

“A local authority may... incur expenditure which in their opinion is in the interest of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants”.

3. Applications will only be considered from properly constituted community organisations. An organisation will only be considered to be properly constituted when:

3.1 The organisation has a legal persona of its own (for example a registered charity, an incorporated association, an organisation created by statute, a body corporate, etc); or

3.2 A new village group to benefit Thurmaston residents.

3.3 The organisation is an unincorporated association which has existed for no less than three years and maintains a bank account in the name of the association.

3.4 Applications will only be considered biannually.

4. Applications will not be considered unless the attached application form is completed in full and returned with the following documents where applicable:

4.1 A copy of the organisation's constitution or rules

4.2 A copy of the latest annual accounts of the organisation

4.3 A copy of the minutes of the Annual General Meeting where the annual accounts were approved by the members of the organisation

4.4 A cheque for £2 payable to Thurmaston Parish Council drawn on a bank account in the name of the organisation. This will only be banked if the application is successful and the £2 will be added to the value of the grant.

5. The organisation must exist for the benefit of residents of Thurmaston as follows:

5.1 Either, the majority of members of the organisation must be residents of Thurmaston; or

5.2 The service provided by the organisation must predominately benefit the residents of Thurmaston

6. The organisation must operate in accordance with the Equal Opportunities Policy of Thurmaston Parish Council.

7. Each application shall be considered on its merits by the Parish Council (or by a committee or office of the council where such power has been delegated by the Parish Council) which shall seek to maximise the benefits derived by the residents of Thurmaston.

8. Councillors are reminded of their responsibilities under the appropriate Code of Conduct to declare personal and / or prejudicial interests and any need to withdraw from a meeting when the Council or a committee of the Council is considering grant applications from organisations with which they are associated.

9. No organisation shall receive in any financial year an amount greater than 10% (£80) of the total sum made available for grants to local community organisations and no organisation shall submit more than one grant applications in any financial year.

10. Where a grant is made to pay for a room, pitch, service, etc provided by the Parish Council, the organisation will be required to pay for the service when making the booking and a cheque will subsequently be paid to the organisation to refund them.

11. Whilst the Parish Council will consider each application on its own merits, the Parish Council anticipates that applications will be for grants for the following types of assistance:

- The cost of meeting rooms, halls, etc
- The cost of pitches, courts, etc
- The cost of publicising events, etc
- The cost of running an event or activity, etc
- The cost of purchasing resources, etc

11.1 The Parish Council will not consider applications for the following:

- refreshments (food, drink, etc)
- individual persons

12. The Parish Council will review these arrangements each year as part of the budget setting process.

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**GRANT APPLICATION FROM LOCAL COMMUNITY ORGANISATION**

**Name of organisation**

**Address at which the organisation usually meets**

**Name of person completing application**

**Role within organisation**

**Address**

**Email**

**Telephone**

**Brief overview of the aims / objects of the organisation**

**Number of members of the organisation**

**Percentage of members who are Thurmaston residents**

**%**

**Brief overview of the purpose for which the grant is required**

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<b>Brief summary of other sources of funding (including self-generated income ) that have been explored</b>
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<b>Total cost of providing service £</b>
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<b>Amount of grant requested from Thurmaston Parish Council £</b>
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<b>Who will the cheque be payable to:</b>
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**Please ensure that the following are enclosed with the application form:**

- **Cheque for £2 payable to “Thurmaston Parish Council”**

**(Must be drawn on a bank account in the name of the organisation)**

- **Copy of the organisation’s constitution or rules**
- **Copy of the last annual accounts**
- **Minutes of the AGM at which the accounts were approved by the members**

**Please return this fully completed form to:**

**Mrs T A Kunne  
Clerk to the Council  
Thurmaston Parish Council  
Elizabeth Park Sports and Community Centre  
Checkland Road  
Thurmaston  
Leicester  
LE4 8FN**

**If you require assistance completing this form, please contact us**

**[Clerk@thurmastonpc.gov.uk](mailto:Clerk@thurmastonpc.gov.uk)  
Telephone (0116) 269 6347**