

**MINUTES OF THE MEETING OF THE THURMASTON PARISH COUNCIL HELD ON TUESDAY 8<sup>th</sup> APRIL 2014 at 7.00PM IN THE MEMORIAL HALL**

**PRESENT:**

M D Lowe (Chairman)	D Atterbury
S R Brown	D J Hill
P Newman	A Patel
R Raven	S O Rose
C A Wooding	J Brown
S Coombe	B J Seaton
J Knaggs	K Knaggs
L Seaton	

**ALSO PRESENT:** The Clerk, The Deputy Clerk, 4 members of the public

**APOLOGIES:** Councillors: P S Harley, R Davies, D Maguire, D Knaggs  
The Police

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**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON TUESDAY 8<sup>th</sup> APRIL IN THE LIBRARY**

**PRESENT:**

<b>Councillors;</b>	M D Lowe (Chairman)
	R Raven     D J Hill
	B J Seaton   S R Brown

**ALSO PRESENT:** The Clerk & Deputy Clerk

- 1. To Receive apologies for Absence:** S R Brown
- 2. Disclosures of Interest** - To receive disclosures from Members and Officers and the nature of those interests as specified In respect of items on this agenda.

Councillor Hill declared an interest in any business concerning Mrs R Hill.  
Councillor Brown declared an interest in any business concerning Ms S Brown.

**3. Monthly Expenditure Report – Mrs G M Smith**

**ACCOUNTS:** Expenditure: The Deputy Clerk presented cheque no's 110427 - 110445 for invoices and petty cash and direct debits totalling £22,732.18.

**4. Monthly Income Report - Mrs G M Smith**

The Deputy Clerk presented income reports for March.

It was proposed and seconded that the Council accepts the accounts.

**Resolved:** The motion was carried

#### **5. Bank Account Reconciliation Statements;**

The Deputy Clerk agreed to forward copies of the bank Account Reconciliation Statements for February.

**Resolved:** Councillors considered and approved the reports.

#### **6. Photocopier Quotations - update:**

The Deputy Clerk presented information on options as requested last meeting. After careful consideration of the purchase/lease options it was agreed that the purchase option would be less cost effective.

The following quotes were presented for consideration:

Techno Docs for a Toshiba Photocopier, lease charge £192.00 per quarter, £768.00 annual.

CSL Copiers: Konica Photocopier lease charge £248.28 per quarter £969.00 annual.

It was proposed and seconded that the Council accepts the quote from Techno Docs.

**Resolved:** the motion was carried.

#### **7. Community Grants:**

Councillors discussed the Terms and Conditions of the Community Grant Scheme and it was proposed and seconded that they are updated them per recommended by the Deputy Clerk with the additional conditions:

- Successful applicants may not apply within the next financial year. Bi-annual applications will be considered.
- The £800 grant fund will be maximum grant of multiples £80 (10%) 10 X £80.

(Copies of the new form to be issued to all members of the Council).

**Resolved:** the motion was carried.

**8. Correspondence:** None  
**Confirmed and signed this**

**day of**

**2014**

**Chairman**

Chairman Councillor M D Lowe welcomed all to the April meeting of the Council.

**1. To Receive Apologies for Absence:**

Councillors: P S Harley, R Davies, D Maguire, D Knaggs

**Resolved:** Reasons given for the apologies were accepted by the Council.

**2. Disclosures of Interest (in respect of items on this Agenda):**

Councillor Lowe declared an interest in any Business concerning Charnwood Borough Council and Thurmaston Magpies FC.

Cllr Raven declared an interest in any matters concerning Thurmaston Events Team and Thurmaston Action Group.

Cllr Atterbury declared an interest in any business concerning the Royal British Legion.

Cllr K Knaggs declared an interest in any business concerning Leicestershire County Council, Roundhill School and Thurmaston Action Group.

**3. To receive Reports from the Police**

The Clerk agreed to forward copies of the Police Report to all members of the Council.

**4. Mr Richard Wain – Commercial Estates Group – Re Green Space Management**

Mr. Wain of Commercial Estates Group gave a presentation on Green Space Management options within the proposed Sustainable Urban Extension. Copies of the presentation were issued to all Councillors.

Following the presentation of options Mr. Wain explained that CEG have made an approach to the Lands Trust as to the whether they take on the maintenance of the green space.

Mr Wain suggested that the Council should consider whether they wish to be/not to be involved in the management of green space. Mr. Wain reported that he had taken the presentation to Barkby Parish Council and suggested that the two councils liaise. Barkby Council expressed extreme

concern about the time, management and expertise required to take on responsibility for the management of green space. Councillors echoed the concerns raised by Barkby Parish Council and expressed additional concerns and submitted comments as follows:

- This will be an additional cost to the current rates which already include a contribution for the maintenance of green space.
- Could increase rates significantly.
- Should include a significant contribution towards Library Services.

Mr Wain took questions from Councillors.

Councillor Lowe thanked Mr Wain and he left the meeting at this point.

**5. Questions from Councillors (Submitted in accordance with Standing Order number 24), a member may ask the Chairman of the Council or the Clerk any question concerning the business of the Council, provided 7 clear day's notice of the question has been given to the person to whom it is addressed. None.**

**6. To confirm and sign the minutes of the meeting of the Full Parish Council**

**Pages 191 – 197 Tuesday 11<sup>th</sup> March 2014.**

**(make corrections amendments) to be signed by the Chairman enc).**

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

**Resolved:** that the minutes and resolutions therein be adopted

**7. To confirm and sign the minutes of the following Committee Meetings**

**Pages 198-201 Minutes of the Mem & Cem Committee 18.03.14**

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

**Resolved:** that the minutes and resolutions therein be adopted

**Pages 202 – 206 Minutes of the Meeting Env. Comm 25.03.14**

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

**Resolved:** that the minutes and resolutions therein be adopted

**Pages 207 – 209 Minutes of the Meeting of Leisure Centres Comm. 01.04.14**

It was proposed and seconded that the minutes and resolutions therein be adopted as a true and correct record.

**Resolved:** that the minutes and resolutions therein be adopted

## **8. Public Participation - Maximum of 15 Minutes (Meeting adjourned)**

Councillors noted comments from members of the public.

## **9. General Power of Competence Training Event and Leicestershire's Future and the Role of Parish Town Councils**

The Clerk explained that following the Council's adoption of the General Power of Competence, she had provisionally arranged a training session for all Councillors next Tuesday at 6.30 pm at the Elizabeth Park. Jake Atkinson, the Chief Officer of LRALC will provide training on the benefits of GPOC which gives Thurmaston Parish Council increased powers. Jake will provide advice on Role of Parish/Town Councils in the future with potential impact of devolution of services from County and Borough Levels.

The Clerk asked Councillors to indicate whether they are able to attend prior to confirmation of the booking.

**Resolved:** Several Councillors are unable to attend and therefore the Clerk will arrange an alternative date.

## **10. Correspondence**

### **Letter from Sabrina Malik LCC – Libraries Consultation Briefing Papers**

*Thank you for attending the Parish & Town Councils briefing session regarding the Libraries Consultation. As promised please find attached:-*

- Future Libraries Consultation Presentation*
- A blank form for you to raise any outstanding questions you might have.*

*May I remind you that we have 3 Community Partnerships Library Workshops planned, where you can get more information and advice on running a local library.*

*All workshops start at 6.15pm and finish at 8.30pm (Doors open at 6pm).*

- Wednesday 30<sup>th</sup> April      Bagworth Community Centre*
- Monday 19<sup>th</sup> May            County Hall*
- Monday 16<sup>th</sup> June          Shepshed High School*

*To help us plan for these workshops, please register in advance at [futurelibraries@leics.gov.uk](mailto:futurelibraries@leics.gov.uk) or by calling 0116 305 7034.*

*I would be grateful if you could share this email with those that attended, the Chair and other members of your council.*

Councillor Kate Knaggs reported that at a recent meeting of PACT group, members agreed to form a working party to campaign against the proposed closure of the Library. The current Librarian and other Library staff attended

the PACT Meeting. Cllr Knaggs reported that the Library had 70 to 80 visitors last Friday, hence should not be on the list for closure.

### **Letter from Shruti Gathani**

*Thank you very much for your support towards my trip to Sweden this July. I am very grateful for your donation of £100 from the Thurmaston Parish Council. I appreciate the generosity of your donation and it has made a large impact to me. The fund will go towards flight costs and accommodation. It has made a significant contribution to the overall cost of the trip of £900 in total. I am very excited for this exciting opportunity you have kindly contributed to and look forward to the adventures it will bring!  
I have included a cloth badge designed for my trip.  
Thank you once again for your generous contribution.*

### **Letter from CBC – Michael Hopkins – Vacancy for Parish Member of Member Conduct Committee**

*The Council's Member Conduct Committee has a vacancy for a Parish Member of the Committee. For this appointment the Committee is seeking applications directly from the members of the Town/Parish Councils in the Borough. All parish/town councillors who are not also borough councillors are eligible to apply.*

*I would be grateful if you would bring this opportunity to the attention of your members and extend the Member Conduct Committee's invitation to them to apply to become a member of the Committee. I have attached a copy of the person specification and details of the role of the information of potential applications.*

*If a member of your Council is interested in applying they should send a C.V. or letter setting out their relevant experience to me using the contact details below by 16<sup>th</sup> May 2014. Shortlisted candidates will be invited to an interview with members of the Committee. These are likely to be held in early June. E-mail: [Michael.hopkins@charnwood.gov.uk](mailto:Michael.hopkins@charnwood.gov.uk)*

### **Letter from Andy Jackson – Stepping Stones Stakeholders Meeting, Thursday 1<sup>st</sup> May**

*Please find attached agenda for the next Stepping Stones Meeting on the 1<sup>st</sup> May. The evening will include a presentation on how to maintain wildflower meadows by Tim Adkins of Quadron (Green Space Services) who deliver green space management on behalf of Charnwood Borough Council. If you attended last year's meeting then you will remember that Tim gave an inspiring presentation on the benefits of wildflower meadows.*

*Please could you let me know if you or a representative of your organisation will be able to attend? A buffet will be provided.*

*If anyone is interested in attending, please contact the Clerk to reserve a place.*

### **Action for a Better Charnwood (ABC) Meeting**

Email from Tony Stott – Tuesday 15<sup>th</sup> April 7 – 9pm John Storer House, Wards End, Loughborough

Future meeting dates include:-

Meeting dates booked for 2014 are the following Tuesdays: 13<sup>th</sup> May, 10<sup>th</sup> June, 9<sup>th</sup> September, 14<sup>th</sup> October, 11<sup>th</sup> November and 9<sup>th</sup> December. All meetings start at 7pm at John Storer House.

If you have ideas for speaker for these topics, please let us know. If you have an idea for a topic and a speaker, please email the Chair, Tony Stott on [tony.stott@vavuprint.com](mailto:tony.stott@vavuprint.com). For further information about ABC (Action for a Better Charnwood), please **email:** [abc.charnwood@gmail.com](mailto:abc.charnwood@gmail.com)

### **11. To receive reports from the Clerk and Councillors (for information only)**

#### **The Clerk reported as follows:**

I have obtained copies of the latest edition of the Good Councillors Guide, there are sufficient copies for all councillors, and they are on the table next to the attendance book if you could pick up a copy.

The program of Tree work on the Lime Trees on Garden Street Recreation Ground and Cemetery Drive will commence next week.

The Circus will be on Garden Street Recreation Ground 14 – 21st April.

#### **Councillor D J Hill**

Asked the Clerk to remind the Circus to remove their posters before they leave.

#### **Cllr B J Seaton:**

Requested an agenda item for the next meeting of the Council – Charnwood Borough Council, Core strategy.

### **12. To receive Reports from Borough Councillors and the County Councillor (for information only)** No reports.

The Chairman thanked all those present for attending and closed the meeting.

**Confirmed and signed this**

**day of**

**2014**

**Chairman**

**MINUTES OF THE MEETING OF THE LEISURE CENTRES/PARKS COMMITTEE ON  
TUESDAY 29th APRIL 7PM AT ELIZABETH PARK SPORTS CENTRE**

**Present:**

<b>Councillors:</b>	D J Hill (Chairman)
	M D Lowe            P Newman
	C A Wooding       D Maguire
	S R Brown          R Davies
	A Patel              S Rose
	K Knaggs            S Coombe

**Also Present:**        The Clerk, Deputy Clerk

1.     **Apologies:**   Cllrs: R. Raven.

**Resolved:** Reasons given for the apologies were accepted by the Committee

2.     **Disclosures of Interest – To receive disclosures and the nature of those interests as specified in respect of items on this agenda.** None.

3.     **Updates –**

- **Floodlight Transfer Agreement – Elizabeth Park Main Pitch**

Following further discussion at the last meeting of the committee, Councillors have agreed to a simply transfer agreement in relation to the floodlights only and leave the matter of the railings in abeyance at present.

In accordance with the Councils instructions the Solicitor has prepared a Deed of Gift Document in relation to the transfer of ownership of the floodlights only. The Clerk presented the document to councillors for consideration.

It was proposed and seconded that the Council approves the Deed of Gift Document and it is forwarded to the Trustees for signing.

**Resolved:** the motion was carried.

- **Floodlights – Assessment - Structural Engineer**

Councillors had previously agreed to arrange for Structural Assessment and the Clerk presented a quote for consideration:

Email including quotation received from David Headley as follows:



*'Yes this is something I can do. I don't know the lights but I can usually assess floodlights from the ground with binoculars.*

*My fee to carry out a visual survey and report on my findings with recommendations for any work would be **£295.00***

*If closed inspection is necessary it may be necessary for you to hire a cherry picker to provide access and I would have to make another visit, for which there would be an additional charge. I usually only need this type of access for professional stadia.*

*I hope this fee is acceptable and look forward to receiving your instructions.*

It was proposed and seconded that the Council approves the quotation.

**Resolved:** the motion was carried.

#### **4. Projects update:**

- **Maypole**

The Clerk reported that an order has been placed for a new Maypole and order confirmation received. Delivery time is typically 8 weeks from date order.

- **Safety surface**

The Clerk reported that an order has been placed for at the new safety surface and order confirmation received. Waiting delivery date.

#### **5. Defibrillator - Options**

The Clerk explained that following closure of the 2013/2014 financial year there is approx. £5000 under spend which can be allocated to a pending project if the Council wishes to do so.

The Clerk reminded Councillors about the proposed Defibrillator project and presented a quote from Community Heartbeat for consideration.

The cost of a G3 defibrillator, including heated storage container is £1,995.00. The price includes training and registration with the Ambulance service. Additional costs include an Annual Maintenance charge of £126 which includes annual service of the equipment and replacement pads every 2 years. Batteries have a 4 year shelf life. Delivery is approx 1 month.

It was proposed and seconded that the under spend is allocated to the Defibrillator Project.

**Resolved:** the motion was carried

## 6. Park Issues

- **Silverdale Park – improved facilities – provision of 106 funding.**

At the last meeting of the committee, Councillor Wooding questioned the possibility of additional seating on the park as this has been requested previously.

The Clerk reported that she has contacted the Borough Council by email requesting confirmation of the availability of 106 funding in relation to the recent development off Silverdale Drive Thurmaston. During discussions with the developer prior to start of the development scheme, proposals were discussed including a new entrance to Silverdale Park from the development site and improvement of facilities on the park, including a tarmac pad for the kick wall area, new paths and additional seating. The Clerk has requested confirmation of the level of funding available and whether the above proposals meet the criteria for the funding.  
Reply outstanding.

## 7. Correspondence

### **Letter – Resident of Offranville Close**

*All the plants that have been planted down the side have been pulled out. I have spoken to Charnwood Borough Council about this and about extra lighting and a camera. Something else needs to be done like a camera at the side because people are still climbing over and using the side as a toilet or extending the gates at the back. I keep asking for this to be sorted out and with the school holidays coming up it will get worse. It is a shame that this has happened to the plants but please can you sort this out and speak to Charnwood Borough Council as my housing officer isn't bothered. Sorry for this being a problem but I would appreciate if another solution can come up.*

The Clerk reminded Councillors that following complaints from the same resident last year, the Council agreed to plant a hedge along the wall of the residents flat as requested. Unfortunately, some of the hedge planting has been removed by vandals. The Clerk has also explained that the Council cannot does not have sufficient funding for the provision of a CCTV camera.

The Clerk reported that she had reported the matter of anti-social behaviour to the Police and CBC anti-social Behaviour Team.

**Resolved:** Councillors agreed to discuss this matter further if the problems

continue following intervention of the Anti Social Behaviour Team. However any installations such as minder cameras would require permission from the Borough Council being the property owners. Additionally availability of funding would need to be considered.

## **8. Health and Safety**

**Fencing** - Offranville Flats – Border fence footpath into Silverdale Park the Clerk reported that the close board fencing is leaning and several sections of the fence are very unstable. The Clerk has reported the matter to Charnwood Borough Council and the Groundsman has noted that CBC maintenance team were on site today to carry out repairs. This was confirmed by Councillor Wooding.

## **9. Reports and Requests for Agenda Items**

Councillor Hill thanked all members of the Committee for their support over the last year during his Chairmanship.

Members of the Committee thanked Councillor Hill.

## **10. Date of Next Meeting** Tuesday 3<sup>rd</sup> June

**Confirmed and signed this**

**day of**

**2014**

**Chairman**